

Letterhead

Date

Dra. Maria Emilia Piccinni Veras
Coordenadora-Geral de Estatísticas do Trabalho do Departamento de Emprego e Salário-
DES Coordenacao-Geral de Estatísticas do Trabalho do Departamento de Emprego e Salário Estatísticas do Trabalho Esplanda dos Ministerios "F"
Ed. A Anexo, Ala B – Sla 211 Brasilia – DF 70056-900

Dear Dra. Maria Emilia Piccinini Veras,

This letter stipulates the conditions under which [The Institution] will have access to the identified RAIS annual survey data on behalf of [Professor] a well-known expert in labor economics, supervising the graduate work of [Graduate Student].

[Institution] understand the confidential nature of the data and will be subject to the following conditions regarding the use of the data;

- The data will not be shared with anyone except for [Professor] and the technical staff who will set up the secure data environment. [Technical staff], manager of Data Services will oversee the secure data environment.
- No attempt will be made to identify individuals in the RAIS data
- The researcher(s), [Graduate Student and Professor], will use the confidential data only on the premises of the university whose authorized signer has signed this agreement.
- The undersigned representative, [Institution Signer] of the [Institution] is a person authorized to enter into contractual agreements on behalf of the [Institution].
- The data will be kept on a password protected secure drive at all times.
- The data will be kept in a locked facility at all times.

- The data and all derived files will be destroyed at the conclusion of this research project [described in Attachment A].

Signature of Institutional Signer

Enclosures: Attachment A

Attachment A: Research Plan for RAIS data

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